

2022 - 2023



Reaching **E**ducationally **A**spiring **D**ynamic **Y**outh

•Fatima Joyner, Principal

•Gale Mills, Assistant Principal

•T. Michele Logan, Liaison

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Dear New & Returning Parents:

WELCOME to the "Family of READY Academy!"...Please thoroughly review all information enclosed in the Enrollment Packet. The **\$185.00 Registration Fee** is required immediately to secure your child's spot and to re-enroll your child: **To minimize potential delays for a child to be allowed attendance on the designated start date, ALL FEES and 1ST MONTH'S TUITION, COMPLETED RE-ENROLLMENT PACKET AND SUPPLIES MUST BE PRESENTED ACCORDING TO THE DESIGNATED DEADLINES.**

- | | |
|--|--|
| (1) <input type="checkbox"/> Physical Education Uniform Order Sheet | (13) <input type="checkbox"/> DUE AUG 1ST: BOOK FEE |
| (2) <input type="checkbox"/> Registration Emergency Contact / Authorization Form | (14) <input type="checkbox"/> DUE JULY 15TH-AUG 1ST: REG PACKET |
| (3) <input type="checkbox"/> Medical Information & Participation/ Travel/ Walk Permission Form | (15) <input type="checkbox"/> DUE AUG 1ST: RESOURCE FEE |
| (4) <input type="checkbox"/> Release Form | (16) <input type="checkbox"/> DUE AUG 27TH: \$30 PSTA/ACTIVITY FEE |
| (5) <input type="checkbox"/> Financial Payment & Attendance Policy Form Parts I-II | (17) <input type="checkbox"/> DUE AUG 27TH: 1ST MONTH'S TUITION |
| (6) <input type="checkbox"/> Commonwealth of VA School Entrance Health Forms Parts I-III *(PK3-1ST GRADE ONLY) | |
| (7) <input type="checkbox"/> Official Verification of Child's Next Scheduled Wellness Visit on Physician's Stationery – See Medical Forms for Details | |
| (8) <input type="checkbox"/> MAT Form Completed by Physician and Parent for Medications Administered at School - Request from READY Academy | |
| (9) <input type="checkbox"/> Action-Treatment-Plan for ALL Diagnosis (Allergies, Asthma, Seizures, Etc.) – Request from Child's Physician | |

Physicals Must Be Dated Within 12 Months Of The Student's Assigned Start-Date for PK3-1ST GRADE

IMPORTANT NOTE: The Required Summer Reading List and School Supply List will be posted on the school's website (www.readyacademy.org)

(The Summer Assignment is not optional and is due on the Friday of their first week of school.) The first day of school is Tuesday – September 6th and the correct attire is Regular Uniform Only: Navy blue uniform pants/shorts/skirts or skorts and yellow embroidered polo shirt.

ORIENTATION & OPEN HOUSE @The Murray Center: MANDATORY ATTENDANCE FOR ALL NEW & RETURNING PARENTS

Saturday, August 27th @10:00 AM **NO CHILDREN ALLOWED**

ALL SCHOOL SUPPLIES MUST BE DROPPED OFF DURING THE WEEK OF AUG 29TH-SEP 2ND. A SCHEDULE WILL BE SENT OUT WITH THE WELCOME LETTER.

Thank you for your interest in READY Academy. We look forward to a rewarding school year with you and your child.

Reaching **E**ducationally **A**spiring **D**ynamic **Y**outh
"Failure is not an option", "Mediocrity is unacceptable" and "Excellence is our standard"

The READY Academy admits students of any race, color, gender, religious affiliation, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admission policies, scholarship and loan programs, and athletic and other school-administered programs

FIRST BAPTIST CHURCH READY ACADEMY CHRISTIAN SCHOOL

ANNUAL FEES FOR EACH GRADE LEVEL

GRADE LEVEL	NEW STUDENT APPLICATION & ENROLLMENT FEE *NON-REFUNDABLE* DUE AT TIME OF REGISTRATION	RETURNING STUDENT ENROLLMENT FEE *NON-REFUNDABLE* DUE AT TIME OF REGISTRATION	BOOK FEES PER GRADE LEVEL *DUE AT TIME OF REGISTRATION	RESOURCE FEES *DUE AT TIME OF REGISTRATION Includes Technology Fee, Annual Assessment Fees, Maintenance Fee, Recreation Fee, Physical Education Uniforms, STEMA T-Shirt and Chapel Tie
PK3	\$200.00	\$185.00	\$145.00	\$210.00
PK4	\$200.00	\$185.00	\$175.00	\$210.00
K5	\$200.00	\$185.00	\$205.00	\$210.00
1 ST / 2 ND	\$200.00	\$185.00	\$375.00	\$215.00
3 RD / 4 TH / 5 TH	\$200.00	\$185.00	\$380.00	\$215.00

ENROLLMENT FEE DUE DATES

- Registration Fee: DUE AT TIME OF REGISTRATION
- Book Fee: DUE AT TIME OF REGISTRATION AND NO LATER THAN MONDAY – AUG 1ST
- Resource Fee: DUE AT TIME OF REGISTRATION AND NO LATER THAN MONDAY – AUG 1ST
- First Month's Tuition: DUE SATURDAY – AUG 27th

MONTHLY TUITION

GRADE LEVEL	ACADEMIC DAY 8:00AM–3:30 PM	BEFORE/AFTER CARE 6:30-7:45AM/4:00–6:00 PM	EXTENDED DAY W/ BEFORE & AFTERCARE
PK3 / PK4	\$575.00	\$60.00	\$635
K5	\$575.00	\$60.00	\$635
1 ST / 2 ND	\$585.00	\$60.00	\$645
3 RD / 4 TH / 5 TH	\$620.00	\$60.00	\$680

EDUCATIONAL EXCEPTIONS DISCLAIMER:

Children with a learning disability and or certain medical diagnoses that result in unmanageable behaviors may be denied admittance to READY Academy unless full disclosure and documentation is presented, evaluated and considered on a trial basis; before consideration for full enrollment. READY Academy administration and staff may require additional documentation and or a review of previous student records to determine if we are equipped to meet the needs of the student. Full parental cooperation is required during the evaluation process as well as

PAYMENT ADDENDUM:

- All Enrollment Fees are Due at Time of Registration and No Later Than August 1, 2022.
- *Visa/MasterCard/AMEX, Money Orders & Cashier's/Personal Checks Honored for tuition and fees. **NO CASH/DISCOVER CARDS.**
- ACADEMIC DAY TUITION INCLUDES LUNCH ONLY.
- EXTENDED DAY TUITION INCLUDES BREAKFAST, LUNCH AND AFTERNOON SNACK
- BREAKFAST 7:00AM – 7:30AM SNACK 3:30PM – 4:00PM.
- Tuition 10% Discount Eligibility (Based on Regular Tuition Rates Only) – Only 1-Type of Discount Per Family Allowed:
 - First Baptist Church Norfolk Members •Active Duty Military Parent(s) •Multi-Child (Discount After the First Child)

HIGHLIGHTS FOR RESOURCE FEE:

- Assessment Supplies, Instructional Materials, Paper Products, and Technology Fee
- Maintenance of School Building, External Recreational Area, Parking Lot, Lawn & Garden Features
- Physical Education Uniforms and Accessory Attire for ALL Students:
 - (1) Fall/Winter Physical Education Uniform • (1) Chapel Tie
 - (1) Spring/Summer Physical Education Uniform • (1) READY T-Shirt: Distributed in 2023 for STEMA Fair

FIRST BAPTIST CHURCH READY ACADEMY CHRISTIAN SCHOOL

DAILY UNIFORM DRESS CODE & SEASONAL PHYSICAL EDUCATION UNIFORM CALENDAR

READY UNIFORMS MAY BE PURCHASED FROM THE FRENCHTOAST WEBSITE: WWW.FRENCHTOAST.COM OR CALL 1.800.373.6248

ALL READY ACADEMY UNIFORM TOPS: POLO SHIRTS / BLOUSES / VESTS/ CARDIGAN SWEATERS MUST BE MONOGRAMMED

ATTIRE CAN BE MONOGRAMMED BY FRENCH TOAST – **SOURCE CODE QS5EJIM** OR READY’S AUTHORIZED LOCAL VENDOR (PRICES VARY PER ITEM)

MONDAY: GIRLS CHAPEL ATTIRE

- NAVY BLUE V-NECK PLEATED JUMPER / *YELLOW PETER PAN BLOUSE - LONG OR SHORT SLEEVES
- NAVY BLUE & GOLD PLAID CROSS TIE / SOLID BLACK /LEATHER SOLE BUCKLED DRESS SHOES
- NAVY/YELLOW DRESS SOCKS OR TIGHTS

PK3 & PK4 MUST WEAR VELCRO CLOSURES - NO TENNIS SHOES

MONDAY: BOYS CHAPEL ATTIRE

- NAVY DRESS PANTS / *YELLOW CLASSIC DRESS SHIRT - LONG OR SHORT SLEEVES
- NAVY BLUE & GOLD PLAID TIE / BLACK BELT
- BLACK SOCKS / SOLID BLACK RUBBER SOLE DRESS SHOES

PK3 & PK4 MUST WEAR VELCRO CLOSURES - NO TENNIS SHOES

TUESDAY: PHYSICAL EDUCATION FOR BOYS & GIRLS

- SUMMER/SPRING SHORT PHYSICAL EDUCATION UNIFORMOR....FALL/WINTER PHYSICAL EDUCATION UNIFORM
- BLACK CREW SOCKS & SOLID BLACK TENNIS SHOES – WITH BLACK SHOE STRINGS ONLY

PK3 & PK4 MUST WEAR VELCRO CLOSURES

WEDNESDAY & THURSDAY: GIRLS

- NAVY KICK PLEAT SKOOTER/ SLACKS/ SHORTS
- YELLOW POLO SHIRT - LONG OR SHORT SLEEVES
- NAVY/YELLOW SOCKS OR TIGHTS & SOLID BLACK RUBBER SOLE OR SOLID BLACK TENNIS SHOES

WEDNESDAY & THURSDAY: BOYS

- NAVY SLACKS OR SHORTS
- YELLOW POLO SHIRT - LONG OR SHORT SLEEVES
- BLACK SOCKS & SOLID BLACK RUBBER SOLE OR SOLID BLACK TENNIS SHOES

FRIDAY: PHYSICAL EDUCATION FOR BOYS & GIRLS

- SUMMER/SPRING SHORT PHYSICAL EDUCATION UNIFORM.... OR....FALL/WINTER PHYSICAL EDUCATION UNIFORM
- BLACK CREW SOCKS & SOLID BLACK TENNIS SHOES WITH BLACK SHOE STRINGS ONLY

PK3 & PK4 MUST WEAR VELCRO CLOSURES

PHYSICAL EDUCATION UNIFORM SEASON CALENDAR	STARTING MONTH	ENDING MONTH
Summer / Spring	SEPTEMBER	MID-LATE OCTOBER
Fall / Winter	NOVEMBER	MID-LATE APR
Summer / Spring	APR	JUNE

ADDENDUM:

- STUDENTS MUST WEAR THEIR YELLOW MONOGRAMMED POLO SHIRT UNDERNEATH THEIR FALL / WINTER PHYSICAL EDUCATION UNIFORM.
- PLEASE BE ADVISED, IF THERE ARE ANY CHANGES TO BE MADE TO THE ABOVE SCHEDULE, PARENTS WILL BE NOTIFIED IN ADVANCE.
- STUDENTS MUST WEAR GIRLS / BOYS NAVY CARDIGAN SWEATER, ONLY IN THE CLASSROOM... NO OTHER SWEATER/ COAT/ JACKET MAY BE WORN IN THE CLASSROOM.
- BARRETT'S MUST BE SOLID BLUE/ SOLID YELLOW/ SOLID WHITE/ SOLID CLEAR/ NO OTHER COLORS ALLOWED.
- JEWELRY – NO SILLY BANDS, FINGER RINGS, INAPPROPRIATE OR DANGLING EARRINGS
 - Acceptable studs: gold, navy blue, diamond-like.

FINANCIAL PAYMENT GUIDELINES & PAST DUE ACCOUNT POLICY - (PARENT COPY)

1. I agree to pay a **non-refundable Registration Fee**, at the time of enrollment and again at the beginning of each school year.
2. I agree to pay all Academic Fees (i.e. **Book and Resource Fees** at the beginning of each school year).
3. I understand that the tuition is divided into **10 equal monthly payments, beginning August thru May/ September thru June OR Other Payment Options of Yearly or Bi-Yearly Tuition Payments are available.**
4. I agree to pay the **Tuition Fee** on the 1st of each month and or according to the terms of my financial agreement. If the 1st is on the weekend, I agree to pay tuition on the following Monday. Late fees will be applied on the sixth day of each month.
5. **No student will be permitted to attend school if the tuition is more than 30 days past due. Report cards and other records will be held until the tuition balance is zero. Non-Essential School Trip participation can be withheld until all financial obligations are met.**
6. The tuition fee will be paid in the form of credit/debit card, personal check, money order or cashier's check. **Cash is not accepted for tuition payments. (*A returned check fee of \$50.00 will automatically be charged, and two occurrences will cancel personal check privileges for the rest of the school year).**
7. If tuition is not paid prior to the close of business on the fifth day of the month, a **Late Payment Fee** of \$25.00 will be automatically posted to the student's account.
8. A **\$25.00 Stop Payment Fee** will be assessed for any stopped automatic tuition payment or stopped payments on personal/business checks.
9. I agree to pay the full monthly tuition fee even if my child is absent for one or more days during that month.
10. I agree to pay a **Late Pickup Fee** per child for **each minute** my child is not picked up from School past the designated pick-up time. A late pick-up fee will be charged for **each minute** after the closing time of 6:00 p.m. for **Extended Day** Students and each minute after 3:35PM for **Academic Day** Students.
11. I agree to complete an official form to change the **"Tuition Rate and Term of Day**, in accordance with my tuition contract. I also agree to submit the above referenced form no later than the **15th of the month, prior to the change being in effect.**
12. I agree and understand that if my child has a pattern of staying beyond the "Term-of-Day" that I selected, I will be assessed the entire tuition rate that coincides with the extended time they were present at READY Academy.
13. Any parent receiving funding from external providers, such as an **EMPLOYER RELATED TUITION REIMBURSEMENT PROGRAMS, WORKFORCE CHILDCARE REIMBURSEMENT PROGRAM, etc.),** must inform a finance administrator of his/her intent to use this funding to subsidize tuition. Parents receiving this funding must also attend a financial assistance meeting with a finance administrator to ensure that the parent understands his/her financial commitment beyond the external funding; and to ensure that all necessary paperwork is completed.
14. **Multiple Siblings Discount Rule:** A 10% Discount will be applied to each additional sibling after the 1st enrolled student. The discount will be applied to the sibling(s) with the higher tuition rate. **(NOT TO BE COMBINED w/OTHER DISCOUNTS).**
15. All Accounts Must Receive Clearance before a child's name can be placed on the travel roster for the **Upper Class & Senior Trip.** Accounts must also be **Granted Clearance (3) "Business Days"** Prior to the date of travel.
16. **IN ORDER TO ACQUIRE APPROVAL FOR ANY SPECIALIZED PAYMENT ARRANGEMENT, A FORMAL REQUEST NEEDS TO BE SUBMITTED DIRECTLY TO A FINANCE ADMINISTRATOR. ALL ADDENDUM FORMS/STIPULATIONS MUST BE FULLY ADHERED TO AND DOCUMENTED/SIGNED BY THE FINANCE ADMINISTRATOR IN ORDER TO MAINTAIN ENROLLMENT.**
17. **Withdrawal Procedure & Policy:** Any student withdrawing during the school year for medical reasons or for military relocation must submit official documentation **30** days prior to the date of the official withdrawal. All Official Withdrawal Forms must be completed by both a Parent/Guardian and a READY Academy Student Account Representative before a withdrawal is considered official. There must also be a zero balance on the student account before a withdrawal is considered official. All student records will be held until there is a zero balance on the account. All other withdrawals will be assessed **30%** of the remaining contract.
18. **Parent Volunteer Hour Addendum:** In an attempt to maintain low and competitive tuition rates, READY Academy requires that all READY families complete a total of **8** volunteer hours. There is a **\$100** fee assessed to each student's account at the end of the academic year, if hours are not completed and submitted by the designated deadline date(s). **(REFER TO VOLUNTEER GUIDELINES)**

SUSPENSION GUIDELINES FOR NON-PAYMENT & PAST DUE ACCOUNT POLICY - (PARENT COPY)

A suspension of a student's account is a rare occurrence. But when it occurs, it can be inconvenient for both the parent and the student. READY Academy makes every attempt to avoid these circumstances; however, they do sometimes occur. Listed below are reasons why a student account will be suspended and the procedure that must be followed in order to re-instate the student account:

1. Suspension of all academic and/or extended-care services will be executed due to failure to submit all requested/required documentation.
2. Suspension of all academic and/or extended-care services will be executed due to failure to maintain payment terms as well as failure to meet any other requirements according to the READY Academy Admission Criteria, Enrollment Continuation Standards, Financial Contract, and any Financial Addendums.

An account that has generated a total of (3) Suspension Notifications for any reason, within the same (10-month) academic-year, will be placed on Probation. Account(s) will incur the following penalties and the following protocols must be completed in order to re-instate the account:

- All academic services will be suspended according to the date listed on the notification.
- The student will not be allowed to return to school without clearance from the finance administrator.
- Student records will be placed in a "Hold Status" and will not be released or available for viewing, etc. until the entire tuition/fee amounts for the remaining (10-month) academic year are paid in their entirety.
- The Student account will no longer be eligible for any payment plan or financial assistance for the next 10 month academic year.
- An Appointment for reinstatement must be requested in writing and submitted to a finance administrator. (Yellow Appointment Slips are located at the Payment Station)

*** READY Academy reserves the right to make all superseding decisions regarding any student account and suspension.***

Please Note:

- Financial assistance at READY Academy is based on donations received.
- Please be advised that it is the responsibility of the parent/guardian to maintain timely payments in accordance with the READY Academy Tuition Contract.

STUDENT'S NAME:

FIRST: _____

LAST: _____

GRADE: _____

FINANCIAL CONTRACT



FIRST BAPTIST CHURCH READY ACADEMY CHRISTIAN SCHOOL

Parent Student Teacher Association

Dear Parents:

On behalf of the Parent Student Teacher Association Executive Board, we WELCOME you to READY Academy Christian School. READY's PSTA mission is: To build a trusting and lasting partnership with READY Academy Christian School families, teachers and community. READY's PSTA is focused on enhancing the students learning and development by supporting READY's Vision, Philosophy and Mission; and providing the essential tools to meet the standard of excellence.

Please Support your PSTA by paying your PSTA Membership dues of \$5.00 per family and PSTA Activity fee of \$25.00 per student. If multiple siblings are attending READY, a \$5.00 discount is given to the 2nd and subsequent student(s). The purpose for the PSTA Dues is to have the parent(s)/guardian(s) be active and supportive members of READY's PSTA. An official PSTA card will be given to members. The purpose for the PSTA Activity Fee is to ensure funds for school and classroom celebrations. Please see below a list of classroom celebrations and additional support PSTA provides to READY. **Please be advised READY Academy PSTA utilizes a different account than the school. All payments made to READY ACADEMY PSTA MUST BE MADE IN A SEPARATE FORM OF PAYMENT AND TRANSACTION.** For your convenience, PSTA payment envelopes are located at the front counter. **\$30 PSTA Fees Due: Saturday – August 27th, 2022.** Please remember to use a **SEPARATE Check , SEPARATE Money Order, or SEPARATE Credit Card Transaction (via Pay Pal).**

MONTH	EVENT	ADDITIONAL SUPPORT
August	"Return to School" Faculty & Staff Luncheon	
October	Harvest Fest Celebration	
November	Thanksgiving Celebration	
December	Christmas Classroom Celebrations and Gifts	Provide Christmas Gifts for Faculty and Staff
January	(Assist with "Family Night" Refreshments)	
February	Valentine's Day Classroom Celebrations	Support Read Across America
March/April	Easter Classroom Celebrations and Easter Egg Hunt.	Purchase Gifts for Volunteers and Donors
May	Final PSTA Meeting (provide snacks for participating grades). Award the Kimberly Brown-Hyman Scholarship / PSTA Fence Plaque	Provide Food and Gifts During "Teacher/CORE Team Appreciation" Week Scholarship / Plaque (Awarded Alternating Years)
June	READY's End of the Year Celebrations, K5 Graduation Gifts, and graduation reception, 5 th Grade Crossing Over Gifts.	Support Field Day

Parent/Guardian Signature: _____ Date: ____/____/____

Parent/Guardian Signature: _____ Date: ____/____/____

2022-2023 TUITION CONTRACT

Student Name		Date of Birth	Grade 2021-2022	Please Indicate: Returning Student - R New Student- N	Academic Day Extended Day
			PK3 PK4 K5 1 st 2 nd 3 rd 4 th 5 th	Returning: R New: N	Academic Day: AD Extended Day: ED
			PK3 PK4 K5 1 st 2 nd 3 rd 4 th 5 th	Returning: R New: N	Academic Day: AD Extended Day: ED
			PK3 PK4 K5 1 st 2 nd 3 rd 4 th 5 th	Returning: R New: N	Academic Day: AD Extended Day: ED

Parent(s) or Guardian(s) Information:

Mother's Name:			
Father's Name:			
Address:			
City/State/Zip:			
Cellular Phone Number(s):	Mother:	Father:	
Home Phone Number:	Mother:	Father:	
Email Address(es): Print Exactly as listed	Mother:	Father:	

METHOD OF PAYMENT: PLEASE SELECT ONE *NO DISCOUNTS OF ANY TYPE CAN BE COMBINED*

<p>Annual Tuition Payment <input type="checkbox"/></p> <p>(10) Total Months REQUIRED = 15% Discount Payment Due by August 27, 2022</p>	<p>Semi-Annual Tuition Payment <input type="checkbox"/></p> <p>(5) Total Months REQUIRED = 12% Discount *1st Payment Due by August 27, 2022 *2nd Payment Due by Jan. 6, 2023</p>
<p>Monthly Tuition Payment <input type="checkbox"/></p> <p>10 Payments Due on the 1s of Each Month **BOTH PLANS: 1st Payment Due NO LATER THAN AUG 27th</p> <p><u>Payment Schedule:</u> August 2022-May 2023 <input type="checkbox"/> OR September 2022-June 2023 <input type="checkbox"/></p>	<p>Bi-Weekly Tuition Payment <input type="checkbox"/> (*Auto-Draft Only)</p> <p>20 equal Payments Due on the 1st and 15th of each month **BOTH PLANS: 1st Payment Due NO LATER THAN AUG 27th</p> <p><u>Payment Schedule:</u> August 2022-May 2023 <input type="checkbox"/> OR September 2022-June 2023 <input type="checkbox"/></p>

DISCOUNT AND EXTERNAL FUNDING SOURCES: SELECT ANY APPLICABLE *DISCOUNTS CANNOT BE COMBINED*

Type of Discount	External Provider Funding Source
First Baptist Church Member 10% Discount <input type="checkbox"/>	Workforce Childcare Reimbursement Program <input type="checkbox"/>
Active Duty Military 10% Discount <input type="checkbox"/>	Employer Tuition Assistance Subsidy <input type="checkbox"/>
Multiple Siblings enrolled at READY Academy 10% Discount <input type="checkbox"/>	READY Academy Donor Sponsored Scholarship <input type="checkbox"/>

*Multiple Sibling Discount Rule: A 10% Discount will be applied to each additional sibling after the 1st enrolled student. The discount will be applied to the sibling(s) with the higher tuition rate. ***NO DISCOUNTS OF ANY TYPE CAN BE COMBINED***
By signing below I/We acknowledge that I/We have read and agree to carry out the financial responsibilities listed in this document.

Parent/Guardian Signature: _____ Date: ____/____/____

Parent/Guardian Signature: _____ Date: ____/____/____

2022-2023 TUITION CONTRACT

GRADE LEVEL	ACADEMIC DAY 8:00 AM – 3:30 PM	BEFORE/AFTER CARE 6:30-7:45AM/4:00-6:00 PM	EXTENDED DAY W/BEFORE & AFTERCARE
PK3 / PK4 / K5	\$575.00	\$60.00	\$635
1 ST / 2 ND	\$585.00	\$60.00	\$645
3 RD / 4 TH / 5 TH	\$620.00	\$60.00	\$680

1ST MONTHLY TUITION – DUE AUGUST 27TH

Print Full Name of Student: _____

GRADE: PK3 PK4 K5 1st Grade 2nd Grade 3rd Grade 4th Grade 5th Grade

I/We hereby enter into a _____ month contract beginning **AUG 2022-MAY 2023** or **SEP 2022-JUNE 2023** with READY Academy Christian School for Tuition Fees in the following amount per month.

Number of Payments	Monthly Payment Amount	Bi-Yearly Total	Yearly Total
1	\$.00	\$.00	\$.00

ANNUAL FEES FOR EACH GRADE LEVEL

GRADE LEVEL	NEW STUDENT REGISTRATION FEE <i>*NON-REFUNDABLE*</i> DUE AT TIME OF REGISTRATION	RETURNING STUDENT REGISTRATION FEE <i>*NON-REFUNDABLE*</i> DUE AT TIME OF REGISTRATION	BOOK FEE DUE BY AUGUST 1 ST	RESOURCE FEE DUE BY AUGUST 1 ST
PK3	\$200.00	\$185	\$145.00	\$210.00
PK4	\$200.00	\$185	\$175.00	\$210.00
K5	\$200.00	\$185	\$205.00	\$210.00
1 ST / 2 ND	\$200.00	\$185	\$375.00	\$215.00
3 RD / 4 TH / 5 TH	\$200.00	\$185	\$380.00	\$215.00

I/We also agree to pay Annual Academic fees in the following amounts:

Fee Schedule	Fee Amount
Registration Fee *(non-refundable)	\$.00
Book Fee	\$.00
Resource Fee	\$.00

Monthly payments are billed on the 1st of each month. A late payment fee of **\$25.00** will be assessed for all late tuition payments made after the 5th of each month. Bi-Weekly payments are a courtesy, therefore, all bankcard declinations/delinquent Bi-Weekly Payments received after the 5th and the 20th will **each** be charged a **\$25.00** late payment fee. A return item fee of **\$50.00** will be assessed for all returned auto-drafts and returned checks. **A stop payment fee of \$25.00 will be assessed for all requested stop payments on credit card drafts that are made outside of the required 15 day period.**

Any student withdrawing during the school year for medical reasons or for military relocation must submit official documentation **30** days prior to the date of the official withdrawal. All Official Withdrawal Forms must be completed by both a Parent/Guardian and a READY Academy Student Account Representative before a withdrawal is considered official. There must also be a zero balance on the student account before a withdrawal is considered official. All student records will be held until there is a zero balance on the account. All other withdrawals will be assessed **30%** of the remaining contract balance.

Parent Volunteer Hour Addendum: In an attempt to maintain low and competitive tuition rates, READY Academy requires that all READY families complete a total of **8** volunteer hours. There is a **\$100** fee assessed to each student's account at the end of the academic year, if hours are not completed and submitted by the designated deadline date(s). **(REFER TO VOLUNTEER GUIDELINES)**

READY Academy
Financial Agreement Acknowledgement Form

FINANCIAL PAYMENT GUIDELINES & PAST DUE ACCOUNT POLICY ATTACHED TO CONTRACT

As outlined in the Financial Contract, tuition guidelines are based on a 10-month-payment schedule which mandates a **FULL MONTH'S TUITION TO BE PAID FOR JUNE 2023:**

ADVANCE SCHEDULE: AUGUST 2022 - MAY 2023

OR

STANDARD SCHEDULE: SEPTEMBER 2022 - JUNE 2023

Any students enrolling after September 6th will have a modified payment schedule based upon the student's enrollment date, which still mandates a **FULL MONTH'S TUITION TO BE PAID FOR JUNE 2023**. Please sign here stating that you have received and read the Financial Payment Guidelines & Past Due Account Policy:

Parent/Guardian Signature: _____ Date: ___/___/___

Parent/Guardian Signature: _____ Date: ___/___/___

ACKNOWLEDGEMENTS AND ASSIGNMENT OF RESPONSIBILITY:

SUSPENSION GUIDELINES FOR NON-PAYMENT & PAST DUE ACCOUNT POLICY: By signing this form, I accept responsibility to meet my financial obligations as stated in the payment schedule above, agree to the past due policy, and commit my family to eight hours per school year of volunteer work at the school, understanding that there is a \$100/per year fee for not meeting the volunteer requirement.

Signature of the responsible party for payment of tuition and fees:

Parent/Guardian Signature: _____ Date: ___/___/___

Parent/Guardian Signature: _____ Date: ___/___/___

*READY Academy reserves the right to deny admittance of any child who does not qualify according to the designated admissions criteria which includes: overall ability of the prospective student, behavior, staffing/funding/facility mandates, etc. Parents will be notified and pre-paid enrollment fees will be refunded, ONLY IF admissions declination is prior to the student's first day of school. READY Academy Reserves the right to make all superseding decisions for any "other factors of concern" and/or discrepancies that arise.

PHYSICAL EDUCATION UNIFORM ORDER SHEET

PLEASE NOTE: Due to uniform bulk order deadlines, Physical Education uniform order forms must be **COMPLETED AND RETURNED NO LATER THAN SATURDAY August 27th**

STUDENT: (LAST) _____ (FIRST) _____ (FULL MIDDLE) _____

AGE: _____ **DATE OF BIRTH:** ____/____/____ **2022-2023 GRADE:** _____

ATTENTION PARENTS: Please Be Sure to Order the Correct Size for Your Child. **NO RETURNS OR EXCHANGES

<p>SWEAT PANTS</p> <p><input type="checkbox"/> SIZE – YXS</p> <p>=====</p> <p><input type="checkbox"/> - NEW STUDENT</p> <p><input type="checkbox"/> - RETURNING STUDENT</p>	<p>SWEAT PANTS</p> <p><input type="checkbox"/> SIZE - YS</p>	<p>SWEAT PANTS</p> <p><input type="checkbox"/> SIZE - YM</p>	<p>SWEAT PANTS</p> <p><input type="checkbox"/> SIZE - YL</p>	<p>SWEAT PANTS</p> <p><input type="checkbox"/> SIZES – YXL</p> <p><input type="checkbox"/> ADULT SM</p> <p><input type="checkbox"/> ADULT MED</p>
<p>SWEAT SHIRT</p> <p><input type="checkbox"/> SIZE - YXS</p>	<p>SWEAT SHIRT</p> <p><input type="checkbox"/> SIZE - YS</p>	<p>SWEAT SHIRT</p> <p><input type="checkbox"/> SIZE - YM</p>	<p>SWEAT SHIRT</p> <p><input type="checkbox"/> SIZE - YL</p>	<p>SWEAT SHIRT</p> <p><input type="checkbox"/> SIZES – YXL</p> <p><input type="checkbox"/> ADULT SM</p> <p><input type="checkbox"/> ADULT MED</p>

<p>SHORT PANTS</p> <p><input type="checkbox"/> SIZE - YXS</p>	<p>SHORT PANTS</p> <p><input type="checkbox"/> SIZE - YS</p>	<p>SHORT PANTS</p> <p><input type="checkbox"/> SIZE - YM</p>	<p>SHORT PANTS</p> <p><input type="checkbox"/> SIZE - YL</p>	<p>SHORT PANTS</p> <p><input type="checkbox"/> SIZES – YXL</p> <p><input type="checkbox"/> ADULT SM</p> <p><input type="checkbox"/> ADULT MED</p>
<p>SHORT SHIRT</p> <p><input type="checkbox"/> SIZE - YXS</p>	<p>SHORT SHIRT</p> <p><input type="checkbox"/> SIZE - YS</p>	<p>SHORT SHIRT</p> <p><input type="checkbox"/> SIZE - YM</p>	<p>SHORT SHIRT</p> <p><input type="checkbox"/> SIZE - YL</p>	<p>SHORT SHIRT</p> <p><input type="checkbox"/> SIZES – YXL</p> <p><input type="checkbox"/> ADULT SM</p> <p><input type="checkbox"/> ADULT MED</p>

Parent/Guardian Signature: _____ Date: ____/____/____

REGISTRATION/EMERGENCY CONTACT/AUTHORIZATION FORM - PART I

NAME OF STUDENT: _____
PLEASE PRINT (LAST) (FIRST) (FULL MIDDLE NAME)

GENDER: MALE FEMALE AGE: _____ DATE OF BIRTH: ____/____/____ LAST GRADE COMPLETED: _____

PERMANENT HOME ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

WITH WHOM DOES THE CHILD CURRENTLY RESIDE? _____

RELATIONSHIP: _____ HOME#: (_____) _____ - _____

EMAIL ADDRESS (PRINT CLEARLY): _____ @ _____

MOTHER'S NAME: _____ CELL#: (_____) _____ - _____

EMPLOYER: _____ WORK#: (_____) _____ - _____

FATHER'S NAME: _____ CELL#: (_____) _____ - _____

EMPLOYER: _____ WORK#: (_____) _____ - _____

- **Child's Ethnicity (Please check):**
 American Indian or Alaskan Native Asian African American Caucasian
 Hispanic or Latino Native Hawaiian or other Pacific Islander Other

Parents are required to complete a Registration Packet for each child they are registering in the school program.
The READY Academy admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admission policies, scholarship/loan programs, and athletic and/or other school-administered programs.

RELEASE FORM

NAME OF STUDENT: _____
(Last) (First) (Full Middle)

Dear Parents:

Throughout the school year, your child/children will be participating in school events, such as field trips, school programs, Student of the Week, etc., wherein the school will take pictures, conduct live streaming, and post on school related social media sites, etc. Please respond and sign below:

Please check ONLY the appropriate box below:

YES, You may use my child's picture(s) and/or image(s) to include but not limited to: live streamed performances, television viewing, newspaper/other print related publications, marketing, social media; school events such as: field trips, school programs, Student of the Week, and posting on school related social media sites, etc.

NO, DO NOT use my child's picture(s) and/or image(s) to include but not limited to: live streamed performances, television viewing, newspaper/other print related publications, marketing, social media; school events such as: field trips, school programs, Student of the Week, and posting on school related social media sites, etc.

Please sign below:

Parent/Guardian Signature _____ Date ____/____/____

This "Release" is to be signed for the current school year. Thank you for your help in spreading the good news about First Baptist Church READY Academy Christian School.

Thank You,

Fatima Joyner, Principal