FIRST BAPTIST CHURCH

2026 – 2027

READY Academy

Reaching Educationally Aspiring Dynamic Youth

▪Fatima Joyner, Principal ▪Gale Mills, Assistant Principal ▪T. Michele Logan, Liaison

Locale 450 E. Bute St. Norfolk, VA 23510 ▪ **Mailing** 418 E. Bute St. ▪ **Office** 757-622-5650 ▪ **Fax** 757-622-5653 ▪ www.readyacademy.org

Dear New READY Academy Parents:

WELCOME to the "READY Academy Family!"...Please thoroughly review all information enclosed in the Enrollment Packet. The $250.00 Registration Fee is DUE TO HOLD AND SECURE YOUR CHILD'S SEAT and to initiate the enrollment processes: To minimize potential delays for a child to be allowed attendance on the first day of school, ALL FEES and 1st MONTH'S TUITION, COMPLETED ENROLLMENT PACKET WITH ALL SUPPORTING DOCUMENTS and SUPPLIES MUST BE PRESENTED ACCORDING TO THE DEADLINES. The Original Versions of the forms/documents listed below are required and must be submitted BEFORE your child can attend class:

(1) □ Physical Education Uniform Order Sheet *(**Due by July 31st**)
(2) □ Emergency Contact Form
(3) □ Medical Information Form
(4) □ Financial Payment & Attendance Policy Form Parts I-II
(5) □ *Commonwealth of VA School Physical Forms Parts I-III ***(PK3-1st Grade)**
(6) □ Official Verification of Child's Next Scheduled Wellness Visit on Physician's Stationery – **See Medical Forms for Details**
(7) □ MAT Form Completed by Physician and Parent for Medications Administered at School - **Request from READY Academy**
(8) □ Action-Treatment-Plan for ALL Diagnosis (Allergies, Asthma, Seizures, Etc.) – **Request from Child's Physician**
(9) □**DUE JULY 31st: COMPLETED Finance Agreement and Updated Registration Forms**
(10) □**DUE JULY 31st: BOOK FEE**
(11) □**DUE JULY 31st: RESOURCE FEE**
(12) □**DUE AUG 14th: $30 PSTA/ACTIVITY FEE**
(13) □**DUE AUG 14th: 1st MONTH'S TUITION**

Physicals Must Be Dated Within 12 Months Of The Student's Assigned Start-Date for PK3-1st Grades & All New Students

IMPORTANT NOTE: The Required Summer Reading List and School Supply List will be posted on the school's website (www.readyacademy.org)
(The Summer Assignment is not optional and is due on the Friday of the second week of school.)

The first day of school is Monday – August 31st and the correct attire is Regular Uniform Only: Navy blue uniform pants/shorts and yellow embroidered polo shirt.

ORIENTATION & OPEN HOUSE @The Murray Center: MANDATORY ATTENDANCE FOR ALL NEW & RETURNING PARENTS

Saturday, August 22nd @10:00 AM **NO CHILDREN ALLOWED**

ALL SCHOOL SUPPLIES MUST BE DROPPED OFF ON AUG 26th-AUG 28th. A SCHEDULE WILL BE SENT OUT WITH THE WELCOME LETTER.

PHILOSOPHY

The First Baptist Church fosters Reaching Educationally Aspiring Dynamic Youth (READY). The READY Academy Christian School is committed to providing students with educational opportunities and academic challenges necessary to meet world-class standards. By emphasizing high expectations, academic rigor and student achievement, we will encourage students to become productive citizens and life-long learners in a diverse and global 21st century society. As part of philosophy:

- The READY Academy will partner with parents and the community to promote the development of Christian values and high moral standards. *Proverbs 1:7*
- The educational curriculum will have a strong focus on academic achievement in science, technology, engineering, mathematics and the arts (STEAM). *Psalm 24:1, Isaiah 40:22*
- An academic emphasis on high level thinking skills, problem solving and decision-making will prepare students for life-long learning. *Psalm 139:14*

First Baptist Church has historically confronted the ills of the community and sought social justice for all. The READY Academy supports these accomplishments by promoting academic excellence and a belief in the importance of character and moral education, based on Christian values, as the foundation to confront the challenges of the world.

The Board of Education, administration, faculty and staff, in collaboration with parents and community, will provide a safe, nurturing and creative learning environment. Through the use of proven strategies and learning techniques and a special focus on issues of diversity that best support student learning, the READY Academy will have a positive impact on our children in a Christian setting.

FIRST BAPTIST CHURCH READY ACADEMY CHRISTIAN SCHOOL

VISION STATEMENT

The READY Academy Christian School, (Reaching Educationally Aspiring Dynamic Youth), is dedicated to preparing Christ-like children and youth, according to their ability, who will be spiritually, morally, academically, physically and socially **ready** to meet the challenges of the 21st century and beyond. ***This is a school where "Failure is not an option," "Mediocrity is unacceptable" and "Excellence is our standard."***

In addition to acquiring a solid foundation in the Bible, being challenged to achieve excellence in academics, and being nurtured in a loving and caring environment, these students will be intentionally exposed at an early age to the "exciting" world of science, technology, engineering, arts and mathematics (STEAM).

"… Reaching forward to those things which are ahead, I press toward the goal for the prize of the upward call of God in Christ Jesus." -*Philippians 3:13b-14 NKJV*

MISSION STATEMENT

Reaching Educationally Aspiring Dynamic Youth (READY) is the mission of the First Baptist Church. READY Academy Christian School is committed to providing a Christian foundation and quality education for children. In partnership with families and communities, the READY Academy will emphasize specialization in science, technology, engineering, arts and mathematics (STEAM) to meet the individual academic needs of each child.

The First Baptist Church READY Academy Christian School's Board of Education, administration, faculty and staff believe God has a purpose for each child and that all children can learn.

STATEMENT OF FAITH

The tenets of the school shall be the Word of God interpreted by the following *Purpose Driven* statements of faith:

For we are God's workmanship, created in Christ Jesus to do good works, which God prepared in advance for us to do. – *Ephes*. 2:10 (NIV)

- Each one should use whatever gift he has received to serve others. – *Peter* 4:10 (NIV)
- So in Christ we who are many form one body, and each member belongs to all others. – *Romans* 12:5 (NIV)
- Love the Lord your God with all your heart and with all your soul and with all your mind and with all your strength. – *Mark* 12:30 (NIV)
- Your attitude should be the same as that of Christ Jesus. – *Philippians* 2:5 (NIV)
- Be wise in the way you act toward outsiders; make the most of every opportunity. – *Colossians* 4:5 (NIV)

FIRST BAPTIST CHURCH READY ACADEMY CHRISTIAN SCHOOL

ENROLLMENT & GENERAL INFORMATION GUIDELINES

- **Enrollment is open to children ages (3-10) for the appropriate PK3-5th grade-level-based on age on September 30th.**
- **The child must be fully toilet trained prior to enrollment.**
- **To be eligible for enrollment, parents must present the following at the time of registration:**

☐*Original Birth Certificate ☐ Picture ID for Dismissal ☐ Proof of Address

☐ Record of Current Physical Examination Completed by a Physician

☐ Official Verification of Child's Next Scheduled Wellness Visit on Physician's Stationery

☐ Up-to-Date Immunization Records (*See Below for Additional Medical Information

- **Immunization record(s) and annual physical examination(s) must be included for: PK3, PK4, K5 and ALL FIRST TIME STUDENTS TO READY ACADEMY.**
- **IT IS MANDATORY TO SUBMIT A CURRENT-YEAR COMMONWEALTH OF VIRGINIA SCHOOL ENTRANCE HEALTH FORM AND EACH PAGE MUST BE FULLY COMPLETED (PAGES 1-4, TOP TO BOTTOM) IN ITS ENTIRETY, AT THE ONSET OF ENROLLMENT. ALL PAGES (1-4) MUST REFLECT THE DESIGNATED PARENTAL/MEDICAL-PERSONNEL SIGNATURES. EXPIRED FORMS ARE CONSIDERED INVALID.**
- **If a condition and/or section does not pertain to the student, PLEASE DO NOT LEAVE A "LINE/SECTION" EMPTY. These sections can be marked "N/A" indicating Not Applicable. This confirms to staff that the student is not impacted by the information requested as well as the parent/guardian has reviewed the information in question.**
- **READY Academy reserves the right to request additional information at any time and can decline/postpone/suspend enrollment/attendance until all information deemed necessary has been submitted, accordingly.**
- **READY Academy requires additional forms/documentation issued by the student's physician for ALL prescriptions being requested to be administered during the period while the student is at school. --- Action/Treatment Plans may also be mandated from the designated medical authority.**
- **FIRST DAY OF SCHOOL REQUIREMENTS: It is mandatory for all students to wear their yellow, READY Academy Monogrammed shirts/blouses. READY Academy Monogrammed shirts/blouses may be ordered on-line at FrenchToast.Com or by placing orders at READY Academy for a local vendor to process. All students are required to wear READY Academy Spring/Winter Physical Education Uniforms, according to the printed uniform schedule.**
- **The A-Beka Curriculum will be used for Christian Education and Academic Subjects, along with external resources.**
- **Special Emphasis in STEAM (Science, Technology, Engineering, Arts and Mathematics).**
- **The Parent-Student Handbook, Monthly Newsletters and Parent Portal lists a Calendar-of-Events as well as weekly updates.**
- **Assessments will be conducted within approximately the first 2 weeks of the official August start-date. Class performance and/or test scores may require that a student's grade level be changed.**
- **READY ACADEMY RESERVES THE RIGHT TO MAKE ALL SUPERSEDING DECISIONS REGARDING ADMISSION, FINANCES, CONTINUATION OF ENROLLMENT, DISCREPANCIES, AND/OR ANY "FACTORS OF CONCERN."**

***Present Forms to Administrator for validating authenticity of the original documents and recording necessary information. The READY Academy admits students of any race, color, gender, religious affiliation, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate based on race, color, national and ethnic origin in administration of its educational policies, admission policies, scholarship and loan programs, and athletic and other school-administered programs.**

2026-2027 MONTHLY TUITION RATES & FEES

ANNUAL FEES FOR EACH GRADE LEVEL

GRADE LEVEL	NEW STUDENT APPLICATION & ENROLLMENT FEE *NON-REFUNDABLE* DUE AT TIME OF REGISTRATION	RETURNING STUDENT ENROLLMENT FEE *NON-REFUNDABLE* DUE AT TIME OF REGISTRATION	BOOK FEES PER GRADE LEVEL *DUE AT TIME OF REGISTRATION	RESOURCE FEES *DUE AT TIME OF REGISTRATION Includes Technology Fee, Annual Assessment Fees, Maintenance Fees, Recreation Fee, Physical Education Uniforms, STEMA T-Shirt and Chapel Tie
PK3	$250.00	$200.00	$175.00	$250.00
PK4	$250.00	$200.00	$205.00	$250.00
K5	$250.00	$200.00	$235.00	$250.00
1ST / 2ND	$250.00	$200.00	$455.00	$250.00
3RD / 4TH /5TH	$250.00	$200.00	$465.00	$250.00

ENROLLMENT FEE DUE DATES

- **Registration Fee:** DUE AT TIME OF REGISTRATION AND NO LATER THAN FRIDAY- **JULY 31ST**
- **Book Fee:** DUE AT TIME OF REGISTRATION AND NO LATER THAN FRIDAY – **JULY 31st**
- **Resource Fee:** DUE AT TIME OF REGISTRATION AND NO LATER THAN FRIDAY – **JULY 31st**
- **First Month's Tuition:** DUE FRIDAY – **AUG 14th**

MONTHLY TUITION

GRADE LEVEL	ACADEMIC DAY TUITION 8:00AM–3:30 PM	BEFORE/AFTER CARE FEE CHILD MUST BE ENROLLED AS A STUDENT AT READY ACADEMY FOR THE 2026-2027 SCHOOL YEAR 6:30-7:45AM/4:00–6:00PM	EXTENDED DAY TUITION INCLUDES BEFORE/AFTERCARE FEE 6:30AM–6:00 PM
PK3 /PK4/K5	$750.00	$80.00	$830
1ST / 2ND	$760.00	$80.00	$840
3RD / 4TH/ 5TH	$770.00	$80.00	$850

EDUCATIONAL EXCEPTIONS DISCLAIMER:

Children with learning disabilities and or medical diagnoses that result in unmanageable behaviors are required to submit additional documentation and must provide full disclosure for READY Academy's administration to determine if we are equipped with the appropriate staff to accommodate the student. Admittance to READY Academy may be denied if the student has been evaluated/assessed and observed in the classroom setting and administration determines that adequate services are not provided by our private school. We reserve the right to accept the student on a trial basis before consideration for full enrollment. READY Academy's administration may require a review of previous student records and a Special Education evaluation to determine if we are equipped with adequate services to meet the needs of the student. Full parental cooperation is required during the evaluation process as well as the trial period.

PAYMENT ADDENDUM:

- All Registration Fees are Due at Time of Registration and Book Fees are due No Later Than July 31,2026.
- *Visa/MasterCard/AMEX, Money Orders & Cashier's Checks Honored for tuition and fees. NO CASH/DISCOVER CARDS.
- ACADEMIC DAY TUITION INCLUDES LUNCH ONLY EXTENDED DAY TUITION INCLUDES BREAKFAST, LUNCH AND SNACK
- A 10% Tuition Discount is applied to student accounts based on eligibility. **Only 1-Type of Discount Allowed Per Family**
  - ▪First Baptist Church Norfolk Members ▪Active Duty Military Parent(s) ▪Multi-Child (Discount Applied to younger child)

HIGHLIGHTS FOR RESOURCE FEE:

- Assessment Materials, Instructional Materials, Paper Products, Transportation Maintenance Fee and Technology Fee
- Annual Building Maintenance, External Recreational Area, Lawn & Garden Features
- Physical Education Uniforms and Accessory Attire for ALL Students: (1) Fall/Winter Physical Education Uniform (1) Chapel Tie (1) Spring/Summer Physical Education Uniform (1) READY T-Shirt: Distributed in 2027 for STEAM Fair
- Vehicle/ Transportation Fee *(**for use of READY Academy van only for trips and special events**)

FIRST BAPTIST CHURCH READY ACADEMY CHRISTIAN SCHOOL

DAILY UNIFORM DRESS CODE & SEASONAL PHYSICAL EDUCATION UNIFORM CALENDAR

READY UNIFORMS MAY BE PURCHASED FROM THE FRENCHTOAST WEBSITE: WWW.FRENCHTOAST.COM OR CALL 1.800.373.6248

ALL READY ACADEMY UNIFORM TOPS: POLO SHIRTS / BLOUSES / VESTS/ CARDIGAN SWEATERS MUST BE MONOGRAMMED

ATTIRE CAN BE MONOGRAMMED BY FRENCH TOAST – SOURCE CODE QS5EVJM OR READY'S AUTHORIZED LOCAL VENDOR (PRICES VARY PER ITEM)

MONDAY: GIRLS CHAPEL ATTIRE

- NAVY BLUE V-NECK PLEATED JUMPER / *YELLOW PETER PAN BLOUSE - LONG OR SHORT SLEEVES
- NAVY BLUE & GOLD PLAID CROSS TIE / SOLID BLACK /LEATHER SOLE BUCKLED DRESS SHOES
- NAVY/YELLOW DRESS SOCKS OR TIGHTS

PK3 & PK4 MUST WEAR VELCRO CLOSURES - NO TENNIS SHOES

MONDAY: BOYS CHAPEL ATTIRE

- NAVY DRESS PANTS / *YELLOW CLASSIC DRESS SHIRT - LONG OR SHORT SLEEVES
- NAVY BLUE & GOLD PLAID TIE / BLACK BELT
- BLACK SOCKS / SOLID BLACK RUBBER SOLE DRESS SHOES

PK3 & PK4 MUST WEAR VELCRO CLOSURES - NO TENNIS SHOES

TUESDAY: PHYSICAL EDUCATION FOR BOYS & GIRLS

- SUMMER/SPRING SHORT PHYSICAL EDUCATION UNIFORM ….**OR**….FALL/WINTER PHYSICAL EDUCATION UNIFORM
- BLACK CREW SOCKS & SOLID BLACK TENNIS SHOES – WITH BLACK SHOE STRINGS ONLY

PK3 & PK4 MUST WEAR VELCRO CLOSURES

WEDNESDAY & THURSDAY: GIRLS

- NAVY KICK PLEAT SKOOTER/ SLACKS/ SHORTS
- YELLOW POLO SHIRT - LONG OR SHORT SLEEVES
- NAVY/YELLOW SOCKS OR TIGHTS & SOLID BLACK RUBBER SOLE OR SOLID BLACK TENNIS SHOES

WEDNESDAY & THURSDAY: BOYS

- NAVY SLACKS OR SHORTS
- YELLOW POLO SHIRT - LONG OR SHORT SLEEVES
- BLACK SOCKS & SOLID BLACK RUBBER SOLE OR SOLID BLACK TENNIS SHOES

FRIDAY: PHYSICAL EDUCATION FOR BOYS & GIRLS

- SUMMER/SPRING SHORT PHYSICAL EDUCATION UNIFORM…. **OR.**…FALL/WINTER PHYSICAL EDUCATION UNIFORM
- BLACK CREW SOCKS & SOLID BLACK TENNIS SHOES WITH BLACK SHOE STRINGS ONLY

PK3 & PK4 MUST WEAR VELCRO CLOSURES

PHYSICAL EDUCATION UNIFORM SEASON CALENDAR	STARTING MONTH	ENDING MONTH
Summer / Spring	SEPTEMBER	MID-LATE OCTOBER
Fall / Winter	NOVEMBER	MID-LATE APR
Summer / Spring	APR	JUNE

ADDENDUM:

- STUDENTS MUST WEAR THEIR YELLOW MONOGRAMMED POLO SHIRT UNDERNEATH THEIR FALL / WINTER PHYSICAL EDUCATION UNIFORM.
- PLEASE BE ADVISED, IF THERE ARE ANY CHANGES TO BE MADE TO THE ABOVE SCHEDULE, PARENTS WILL BE NOTIFIED IN ADVANCE.
- STUDENTS MUST WEAR GIRLS / BOYS NAVY CARDIGAN SWEATER, ONLY IN THE CLASSROOM… NO OTHER SWEATER/ COAT/ JACKET MAY BE WORN IN THE CLASSROOM.
- BARRETTS MUST BE SOLID BLUE/ SOLID YELLOW/ SOLID WHITE/ SOLID CLEAR/ NO OTHER COLORS ALLOWED.
- JEWELRY – NO SILLY BANDS, FINGER RINGS, INAPPROPRIATE OR DANGLING EARRINGS
  - Acceptable studs: gold, navy blue, diamond-like.

FIRST BAPTIST CHURCH READY ACADEMY CHRISTIAN SCHOOL

FINANCIAL PAYMENT GUIDELINES & PAST DUE ACCOUNT POLICY - (PARENT COPY)

1. I agree to pay a **non-refundable Registration Fee**, at the time of enrollment and again at the beginning of each school year. Seat-Holds expire on the first day of school which officially begins in August, for the current academic year.
2. I agree to pay all Academic Fees (**i.**e. **Book** and **Resource Fees** at the beginning of each school year).
3. I understand that the tuition is divided into **10 equal monthly payments, from August thru May OR Other Payment Options of Yearly or Bi-Yearly Tuition Payments are available.**
4. I agree to pay the **Tuition Fee** on the 1st of each month and according to the terms of my financial agreement. If the 1st is on the weekend, I agree to pay tuition on the following Monday. Late fees will be applied on the sixth day of each month.
5. **No student will be permitted to attend school if the tuition is more than 30 days past due. Report cards and other records will be held until the tuition balance is zero.**
6. The tuition fee will be paid via Procare in the form of credit/debit card, electronic check, money order or cashier's check. **Cash is not accepted for tuition payments.**
7. If tuition is not paid prior to the close of business on the fifth day of the month, a **Late Payment** Fee of $25.00 will be automatically posted to the student's account.
8. A $25.00 **Stop Payment Fee** will be assessed for any stopped automatic tuition payment or stopped payments on personal/business checks.
9. I agree to pay the full monthly tuition fee even if my child is absent for one or more days during that month and if the school is closed for inclement weather or emergency situations beyond their control.
10. I agree to pay a **Late Pickup Fee** per child for **each minute** my child is not picked up from School past the designated pick-up time. A late pick-up fee will be charged for **each minute** after the closing time of 6:00 p.m. for **Extended Day** Students and each minute after 3:35PM for **Academic Day** Students.
11. I agree to complete an official form to change the **"Tuition Rate and Term of Day,** in accordance with my tuition contract. I also agree to submit the above referenced form no later than the **15th of the month, prior to the change being in effect**.
12. I agree and understand that if my child has a pattern of staying beyond the "Term-of-Day" that I selected, I will be assessed the entire tuition rate that coincides with the extended time they were present at READY Academy.
13. Any parent receiving funding from external providers, such as an **EMPLOYER RELATED TUITION REIMBURSEMENT PROGRAMS, WORKFORCE CHILDCARE REIMBURSEMENT PROGRAM, etc.),** must inform a finance administrator of his/her intent to use this funding to subsidize tuition. Parents receiving this funding must also attend a financial assistance meeting with a finance administrator to ensure that the parent understands his/her financial commitment beyond the external funding; and to ensure that all necessary paperwork is completed.
14. **Multiple Siblings Discount Rule:** A 10% Discount will be applied to each additional sibling after the 1st enrolled student. The discount will be applied to the youngest sibling(s) tuition rate. **(NOT TO BE COMBINED w/OTHER DISCOUNTS).**
15. All Accounts Must Receive Clearance before a child's name can be placed on the travel roster for the **Upper Class & Senior Trip.** Accounts must also be **Granted Clearance (3) "Business Days**" Prior to the date of travel.
16. **IN ORDER TO ACQUIRE APPROVAL FOR ANY SPECIALIZED PAYMENT ARRANGEMENT, A FORMAL REQUEST NEEDS TO BE SUBMITTED DIRECTLY TO A FINANCE ADMINISTRATOR. ALL ADDENDUM FORMS/STIPULATIONS MUST BE FULLY ADHERED TO AND DOCUMENTED/SIGNED BY THE FINANCE ADMINISTRATOR IN ORDER TO MAINTAIN ENROLLMENT.**
17. **Withdrawal Procedure & Policy:** Any student withdrawing during the school year for medical reasons or for military relocation must submit official documentation **30** days prior to the date of the official withdrawal. All Official Withdrawal Forms must be completed by both a Parent/Guardian and a READY Academy Student Account Representative before a withdrawal is considered official. There must also be a zero balance on the student account before a withdrawal is considered official. All student records will be held until there is a zero balance on the account. All other withdrawals will be assessed **20%** of the remaining contract.
18. **Parent Volunteer Hour Addendum:** In an attempt to maintain low and competitive tuition rates, READY Academy requires that all READY families complete a total of 2 volunteer hours. **(REFER TO VOLUNTEER GUIDELINES)**

FIRST BAPTIST CHURCH READY ACADEMY CHRISTIAN SCHOOL

DISRUPTION OF SERVICES GUIDELINES FOR NON-PAYMENT & PAST DUE ACCOUNT POLICY

(PARENT COPY)

A disruption of services due to a delinquent student's account is a rare occurrence. But when it occurs, it can be inconvenient for both the parent and the student. READY Academy makes every attempt to avoid these circumstances; however, they do sometimes occur. Listed below are reasons why a disruption of services occurs and the procedure that must be followed in order to re-instate the student account:

1. **Suspension of all academic and/or extended-care services will be executed due to failure to submit all requested/required documentation.**

2. **Suspension of all academic and/or extended-care services will be executed due to failure to maintain payment terms as well as failure to meet any other requirements according to the READY Academy Admissions Criteria, Enrollment Continuation Standards, Financial Contract, and any Financial Addendums**.

   An account that has generated a total of (3) Disruption of Services Notifications for any reason, within the same (10-month) academic year, will be placed on Probation. Account(s) will incur the following penalties and the following protocols must be completed in order to re-instate the account:

   - All academic services will be suspended according to the date listed on the notification.
   - The student will not be allowed to return to school without clearance from the finance administrator.
   - Student records will be placed in a "Hold Status" and will not be released or available for viewing, etc. until the entire tuition/fee amounts for the remaining (10-month) academic year are paid in their entirety.
   - The students account will no longer be eligible for any payment plan or financial assistance for the next 10-month academic year.
   - An Appointment for reinstatement must be requested in writing and submitted to a finance administrator.

*** READY Academy reserves the right to make all superseding decisions regarding any student account and suspension.**

Please Note:

- **Financial assistance at READY Academy is based on donations received and specified criteria being met.**
- **Please be advised that it is the responsibility of the parent/guardian to maintain timely payments in accordance with the READY Academy Tuition Contract.**

FIRST BAPTIST CHURCH READY ACADEMY CHRISTIAN SCHOOL

Parent Student Teacher Association

Dear Parents:

On behalf of the Parent Student Teacher Association's Executive Board, we welcome you to the READY Academy Christian School. READY's PSTA mission is: To build a trusting and lasting partnership with READY Academy Christian School families, teachers and community. READY's PSTA is focused on enhancing the students' learning and development by supporting READY's Vision, Philosophy and Mission; and providing the essential tools to meet the standard of excellence.

Please Support your PSTA by paying your PSTA Membership fee of $5.00 per family and PSTA Activity fee of $25.00 per student. If multiple siblings are attending READY, a $5.00 discount is given to the 2nd and subsequent student(s) Activity Fee. The purpose for the PSTA membership fee is to have our parent(s)/guardian(s) be active and supportive members of READY's PSTA. An official PSTA card will be given to members. The purpose of the PSTA Activity Fee is to ensure funds for school activities and classroom celebrations. Please see below a list of classroom celebrations and additional support PSTA provides to READY**. Please be advised READY Academy's PSTA utilizes a different account than the school. All payments made to READY ACADEMY PSTA MUST BE MADE IN A SEPARATE FORM OF PAYMENT AND TRANSACTION. Do not pay via Procare!!!**

For your convenience, PSTA payment envelopes are located at the front counter. $30 PSTA Fees Due: Saturday – August 29th, 2026. Please remember to use a SEPARATE Check , SEPARATE Money Order, or SEPARATE Credit Card Transaction (via Pay Pal) or Cash.

MONTH	EVENT	ADDITIONAL SUPPORT
August	"Return to School" Faculty & Staff Luncheon	Decorate for student's return to school
October/November	Welcome Back Family Event/Harvest Fest Celebration	Sponsor School Harvest Fest
December	Christmas Classroom Celebrations and Staff Gifts	Provide Christmas Gifts for Faculty and Staff
January	Winter PSTA Sponsored Events	
February	Valentine's Day Classroom Celebrations	Support Read Across America
March/April	Easter Classroom Celebrations and Easter Egg Hunt.	Purchase Gifts for Volunteers and Donors Support Read Across America
May	Donate to and award the Kimberly Brown-Hyman Scholarship Teacher Appreciation Week	Provide Food and Gifts During "Teacher/CORE Team Appreciation" Week Scholarship
June	READY's End of the Year Celebrations, K5 Graduation Gifts, 5th Grade Crossing Over Gifts. Field Day Event	Support/Sponsor Field Day Provide graduation gifts for kindergarten and 5th Grade

Parent/Guardian Signature:_____ Date: ____/_____/_____

Parent/Guardian Signature:_____ Date: ____/_____/_____

FIRST BAPTIST CHURCH READY ACADEMY CHRISTIAN SCHOOL

2026-2027 TUITION CONTRACT

Student Name	Date of Birth	Grade 2026-2027	Please Indicate: Returning Student - R New Student- N	Academic Day Extended Day
		PK3 PK4 K5 1st 2nd 3rd 4th 5th	Returning: R New: N	Academic Day: AD Extended Day: ED
		PK3 PK4 K5 1st 2nd 3rd 4th 5th	Returning: R New: N	Academic Day: AD Extended Day: ED
		PK3 PK4 K5 1st 2nd 3rd 4th 5th	Returning: R New: N	Academic Day: AD Extended Day: ED

Parent(s) or Guardian(s) Information:

Mother's Name:		
Father's Name:		
Address:		
City/State/Zip:		
Cellular Phone Number(s):	**Mother:**	**Father:**
Home Phone Number:	**Mother:**	**Father:**
Email Address(es): Print Exactly as listed	**Mother:**	**Father:**

METHOD OF PAYMENT: PLEASE SELECT ONE ***NO DISCOUNTS OF ANY TYPE CAN BE COMBINED***

Annual Tuition Payment ☐ **(10) Total Months REQUIRED = 15% Discount** **Payment Due by August 14, 2026**	**Semi-Annual Tuition Payment** ☐ **2 (5) Total Month Payments REQUIRED = 12% Discount** ***1st Payment Due by August 14, 2026** ***2nd Payment Due by Jan. 5, 2027**
Monthly Tuition Payment ☐ 10 Payments Due on the 1st of Each Month **1st Payment Due NO LATER THAN AUG 14th** **Payment Schedule:** August 2026-May 2027	**Bi-Weekly Tuition Payment** ☐ **(*Auto-Payments Only)** 20 equal Payments Due on the 1st and 15th of each month **1st Payment Due NO LATER THAN AUG 14th** **Payment Schedule:** August 2026-May 2027

DISCOUNT AND EXTERNAL FUNDING SOURCES: SELECT ANY APPLICABLE ***DISCOUNTS CANNOT BE COMBINED***

Type of Discount			External Provider Funding Source	
First Baptist Church Member	10% Discount	☐	**Workforce Childcare Reimbursement Program**	☐
Active Duty Military	10% Discount	☐	**Employer Tuition Assistance Subsidy**	☐
Multiple Siblings enrolled at READY Academy	10% Discount	☐	**READY Academy Donor Sponsored Scholarship**	☐

Multiple Sibling Discount Rule: A 10% Discount will be applied to each additional sibling after the 1st enrolled student. The discount will be applied to the youngest sibling(s).** ***NO DISCOUNTS OF ANY TYPE CAN BE COMBINED

By signing below, I/We acknowledge that I/We have read and agree to carry out the financial responsibilities listed in this document.

Parent/Guardian Signature:_____ **Date:** ____/_____/_____

Parent/Guardian Signature:_____ **Date:** ____/_____/_____

FIRST BAPTIST CHURCH READY ACADEMY CHRISTIAN SCHOOL

2026-2027 TUITION CONTRACT

GRADE LEVEL	ACADEMIC DAY 8:00 AM - 3:30 PM	BEFORE/AFTER CARE 6:30-7:45AM/4:00–6:00 PM	EXTENDED DAY W/BEFORE & AFTERCARE
PK3 / PK4 / K5	$750.00	$80.00	$830
1ST / 2ND	$760.00	$80.00	$840
3RD / 4TH / 5TH	$770.00	$80.00	$850

1ST MONTHLY TUITION – DUE AUGUST 14th

Print Full Name of Student:_____

GRADE: ☐ **PK3** ☐ **PK4** ☐ **K5** ☐ **1st Grade** ☐ **2nd Grade** ☐ **3rd Grade** ☐ **4th Grade** ☐ **5th Grade**

I/We hereby enter a 10-month contract beginning **AUG 2026-MAY 2027** with READY Academy Christian School for Tuition Fees in the following amount per month.

Number of Payments	Bi-Monthly Payment Amount	Monthly Payment Amount	Bi-Yearly Total 12% Discount	Yearly Payment 15% Discount
1 2 10 20 _____	$ .00	$ .00	$ .00	$ .00

ANNUAL FEES FOR EACH GRADE LEVEL

GRADE LEVEL	NEW STUDENT REGISTRATION FEE *NON-REFUNDABLE* DUE AT TIME OF REGISTRATION	RETURNING STUDENT REGISTRATION FEE *NON-REFUNDABLE* DUE AT TIME OF REGISTRATION	BOOK FEE DUE AT TIME OF REGISTRATION AND NO LATER THAN July 31st	RESOURCE FEE DUE AT TIME OF REGISTRATION AND NO LATER THAN July 31st
PK3	$250.00	$200.00	$175.00	$250.00
PK4	$250.00	$200.00	$205.00	$250.00
K5	$250.00	$200.00	$235.00	$250.00
1ST / 2ND	$250.00	$200.00	$455.00	$250.00
3RD / 4TH /5TH	$250.00	$200.00	$465.00	$250.00

I/We also agree to pay Annual Academic fees in the following amounts:

Fee Schedule	Fee Amount
Registration Fee *(non-refundable)	$ .00
Book Fee	$ .00
Resource Fee	$ .00

Monthly payments are billed on the **1st** of each month. A late payment fee of **$25.00** will be assessed for all late tuition payments made after the **5th** of each month. Bi-Weekly payments are a courtesy; therefore, all bank card declinations/delinquent Bi-Weekly Payments received after the **5th** and the **20th** will **each** be charged a **$25.00** late payment fee. A return item fee of **$50.00** will be assessed for all returned auto-drafts and returned checks. **A stop payment fee of $25.00 will be assessed for all requested stop payments on credit card drafts that are made outside of the required 15-day period.**

Any student withdrawing during the school year for medical reasons or for military relocation must submit official documentation **30** days prior to the date of the official withdrawal. All Official Withdrawal Forms must be completed by both a Parent/Guardian and a READY Academy Student Account Representative before a withdrawal is considered official. There must also be a zero balance on the student account before a withdrawal is considered official. All student records will be held until there is a zero balance on the account. All other withdrawals will be assessed **20%** of the remaining contract balance.

Parent Volunteer Hour Addendum: In an attempt to maintain low and competitive tuition rates, READY Academy requires that all READY families complete a total of 2 volunteer hours. There is a **$100** fee assessed to each student's account at the end of the academic year, if hours are not completed and submitted by the designated deadline date(s). **(REFER TO VOLUNTEER GUIDELINES)**

FIRST BAPTIST CHURCH READY ACADEMY CHRISTIAN SCHOOL

READY Academy
Financial Agreement Acknowledgement Form

FINANCIAL PAYMENT GUIDELINES & PAST DUE ACCOUNT POLICY ATTACHED TO CONTRACT

As outlined in the Financial Contract, tuition guidelines are based on a 10-month-payment schedule which mandates a FULL MONTH'S TUITION TO BE PAID FOR AUGUST 2026 AND THE LAST PAYMENT WILL BE ASSESSED IN MAY 2027:

STANDARD SCHEDULE: AUGUST 2026 - MAY 2027

Any students enrolling after August 31ST will have a modified payment schedule based upon the student's enrollment date. Please sign here stating that you have received and read the Financial Payment Guidelines & Past Due Account Policy:

Parent/Guardian Signature:_____ **Date:** ____/_____/_____

Parent/Guardian Signature:_____ **Date:** ____/_____/_____

ACKNOWLEDGEMENTS AND ASSIGNMENT OF RESPONSIBILITY:

DISRUPTION OF ACADEMIC SERVICES GUIDELINES FOR NON-PAYMENT & PAST DUE ACCOUNT POLICY: By signing this form, I accept responsibility to meet my financial obligations as stated in the payment schedule above, agree to the past due payment policy, and commit my family to two hours per school year of volunteer work at/for the school.

Signature of the party responsible for payment of tuition and fees:

Parent/Guardian Signature:_____ **Date:** ____/_____/_____

Parent/Guardian Signature:_____ **Date:** ____/_____/_____

*READY Academy reserves the right to deny admittance of any child who does not qualify according to the designated admissions criteria which includes: overall academic ability of the prospective student, behavior, staffing/funding/facility mandates, etc. Parents will be notified and pre-paid enrollment fees will be refunded, ONLY IF admissions decline is prior to the student's first day of school. READY Academy Reserves the right to make all superseding decisions for any "other factors of concern" and/or discrepancies that arise.

FIRST BAPTIST CHURCH READY ACADEMY CHRISTIAN SCHOOL

PHYSICAL EDUCATION UNIFORM ORDER SHEET

PLEASE NOTE: Due to uniform bulk order deadlines, Physical Education uniform order forms must be **COMPLETED AND RETURNED NO LATER THAN FRIDAY, July 31st.**

STUDENT: (LAST)_____ (FIRST)_____ (FULL MIDDLE)_____

AGE:_____ **DATE OF BIRTH:**_____/_____/_____ **2026-2027 GRADE:**_____

ATTENTION PARENTS: Please Be Sure to Order the Correct Size for Your Child.NO RETURNS OR EXCHANGES**

SWEAT PANTS ☐SIZE – YXS ========== ☐- NEW STUDENT ☐- RETURNING STUDENT	**SWEAT PANTS** ☐SIZE - YS	**SWEAT PANTS** ☐SIZE - YM	**SWEAT PANTS** ☐SIZE - YL	**SWEAT PANTS** ☐SIZES – YXL ☐ADULT SM ☐ADULT MED
SWEAT SHIRT ☐SIZE - YXS	**SWEAT SHIRT** ☐SIZE - YS	**SWEAT SHIRT** ☐SIZE - YM	**SWEAT SHIRT** ☐SIZE - YL	**SWEAT SHIRT** ☐SIZES – YXL ☐ADULT SM ☐ADULT MED

SHORT PANTS ☐SIZE - YXS	**SHORT PANTS** ☐SIZE - YS	**SHORT PANTS** ☐SIZE - YM	**SHORT PANTS** ☐SIZE - YL	**SHORT PANTS** ☐SIZES – YXL ☐ADULT SM ☐ADULT MED
SHORT SHIRT ☐SIZE - YXS	**SHORT SHIRT** ☐SIZE - YS	**SHORT SHIRT** ☐SIZE - YM	**SHORT SHIRT** ☐SIZE - YL	**SHORT SHIRT** ☐SIZES – YXL ☐ADULT SM ☐ADULT MED

Parent/Guardian Signature:_____ **Date:** ____/_____/_____

FIRST BAPTIST CHURCH READY ACADEMY CHRISTIAN SCHOOL

REGISTRATION/EMERGENCY CONTACT/AUTHORIZATION FORM - PART I

NAME OF STUDENT: _____ _____ _____

PLEASE PRINT **(LAST)** **(FIRST)** **(FULL MIDDLE NAME)**

GENDER: ☐**MALE** ☐**FEMALE** **AGE:** _____ **DATE OF BIRTH:** _____/_____/_____ **LAST GRADE COMPLETED:** _____

FORMER SCHOOL (NAME AND CITY): _____

PERMANENT HOME ADDRESS: _____

CITY: _____ **STATE:** _____ **ZIP CODE:** _____

WITH WHOM DOES THE CHILD CURRENTLY RESIDE? _____

RELATIONSHIP: _____ **HOME#:** (_____) _____-_____

EMAIL ADDRESS (PRINT CLEARLY): _____@_____

MOTHER'S NAME: _____ **CELL#:** (_____) _____-_____

EMPLOYER: _____ **WORK#:** (_____) _____-_____

FATHER'S NAME: _____ **CELL#:** (_____) _____-_____

EMPLOYER: _____ **WORK#:** (_____) _____-_____

- **Child's Ethnicity (Please check):**

  ☐ **American Indian or Alaskan Native** ☐ **Asian** ☐ **African American** ☐ **Caucasian**

  ☐ **Hispanic or Latino** ☐ **Native Hawaiian or other Pacific Islander** ☐ **Other**

Parents are required to complete a Registration Packet for each child they are registering in the school program.

The READY Academy admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admission policies, scholarship/loan programs, and athletic and/or other school-administered programs.

FIRST BAPTIST CHURCH READY ACADEMY CHRISTIAN SCHOOL

REGISTRATION/EMERGENCY CONTACT/AUTHORIZATION FORM

NAME OF STUDENT: _____ _____ _____
(Last) (First) (Full Middle)

It is important to prioritize the emergency contacts in chronological order, according to the preference of who should be contacted first – PARENTS MUST INCLUDE THEMSELVES IN THE ORDER OF PREFERENCE, IF THEY ARE TO BE LISTED FOR AN EMERGENCY CONTACT. PARENTS ARE RESPONSIBLE TO SUBMIT CHANGES IMMEDIATELY.

PRIORITY	FULL NAME	RELATIONSHIP	CONTACT NUMBERS
#1-			Daytime# ( )_____-_____ Alternate# ( )_____-_____
#2			Daytime# ( )_____-_____ Alternate# ( )_____-_____
#3			Daytime# ( )_____-_____ Alternate# ( )_____-_____
#4			Daytime# ( )_____-_____ Alternate# ( )_____-_____
#5			Daytime# ( )_____-_____ Alternate# ( )_____-_____
#6			Daytime# ( )_____-_____ Alternate# ( )_____-_____

NAME OF SIBLING ATTENDING READY ACADEMY: _____

NAME OF SIBLING ATTENDING READY ACADEMY: _____

****Persons not authorized to pick-up child. Please be advised that appropriate legal documentation****
(i.e.: divorce/custody agreement), must be submitted if a parent is not authorized to pick up the child.

(1)_____

(2)_____

Parent/Guardian Signature _____ **Date** ____/_____/_____

FIRST BAPTIST CHURCH READY ACADEMY CHRISTIAN SCHOOL

MEDICAL INFORMATION FORM PART I

NAME OF STUDENT: _____ _____ _____
(LAST) (FIRST) (FULL MIDDLE NAME)

☐ **MARK ONLY for DECLINATION** of child **NOT** granted permission to participate in READY Academy's transportation for field trips.

Physician's Name: _____

Physician's Phone #: (_____) _____-_____ Hospital/Clinic Preference: _____

Date of Last Tetanus Immunization: ____/____/_____ Allergies: _____

Medical Conditions: _____ Medications: _____

● **Initial:_____ Current School Physical form and Immunization Record or Official Verification of Child's Next-Scheduled Wellness Visit on Physician's Stationery MUST ACCOMPANY CHILD'S CURRENT PHYSICAL AND IMMUNIZATION RECORD (COMPLETED WITHIN THE LAST 12MONTHS OF THE STUDENT STARTING SCHOOL). STUDENTS WILL NOT BE ALLOWED TO BEGIN CLASSES WITHOUT DOCUMENTED PROOF OF THEIR NEXT-SCHEDULED WELLNESS VISIT.**

● **Initial:_____** **M**edication **A**dministration **T**reatment Form MUST BE COMPLETED BY PHYSICIAN AND PARENT FOR EACH MEDICATION ADMINISTERED AT THE SCHOOL. *** All Medication(s) must be in the original, sealed, container with the adhesive prescription label attached, accompanied with its designated MAT Form***See School Receptionist for MAT Form**

● **Initial:_____** An Action-Treatment-Plan is required for **EACH** of a student's diagnosis (ie: Allergies, Asthma, Seizures, Etc.) ***See Physician's Office for Action-Treatment-Plan**

Has the child been diagnosed for learning disabilities? ☐ Yes* ☐ No

Does the child have any challenges/concerns? ☐ Yes* ☐ No

Does the child have any particular fears or special concerns? ☐ Yes* ☐ No

*** Note: The READY Academy/Camp does not provide Special Education Services. If either of the above questions received a "YES" answer, please explain on the STUDENT INFORMATION FORM in the "OTHER INFORMATION" section. ***

MEDICAL AUTHORIZATIONS / PERMISSION TO TREAT

I/We the parents/guardians give authorization for the child to participate in READY Academy's transportation and field trips. The READY Academy Christian School/Camp agrees to notify parent/legal guardian as soon as possible when child becomes ill. When notified of child's illness, the parent/legal guardian agrees to pick up the child from the READY Academy Christian School /Camp within one hour of being contacted. The parent/legal guardian gives the READY Academy/Camp permission to obtain immediate medical care for the child in case of serious injury or illness. I /We hereby authorize members of READY Academy Christian School/Camp to take such measures as deemed appropriate when my child is ill and/or injured. Furthermore, in the event of serious illness and/or injury the rescue squad may be utilized; and examination, anesthesia, x-ray, medical and/or surgical diagnosis treatment, and hospital care may be rendered by, under supervision, and/or on the advice of appropriate medical personnel. In such event, I understand that members of the READY Academy Christian School/Camp will make reasonable efforts to contact a parent, guardian, emergency contact, physician and/or dentist as feasible under the circumstances.

Parent/Guardian Signature _____ **Date** ____/_____/_____

FIRST BAPTIST CHURCH READY ACADEMY CHRISTIAN SCHOOL

MEDICAL INFORMATION & PARTICIPATION/TRAVEL/WALK PERMISSION FORM - PART II

NAME OF STUDENT: _____ _____ _____
(Last) (First) (Middle)

I/We, the undersigned do give permission for the above minor to participate in the READY Academy/Camp/Church youth activities at/or sponsored by First Baptist Church/ READY Academy/Camp/Church. I/We also give permission for my/our child to be transported by Chartered Bus/Church bus or van/walked by/with First Baptist Church READY Academy/Camp/Church during his/her duration as a student/camper at READY Academy Christian School.

Parent/Guardian Signature _____ **Date** ____/_____/_____

Parent/Guardian: _____ _____ _____
(Last) (First) (Middle)

Home/Work#: (_____) _____-_____ **Cell#: (_____) _____-_____**

Emergency Contact: _____ _____ _____
(Last) (First) (Middle Initial)

Relationship to Student:_____

Home/Work#: (_____) _____-_____ **Cell#: (_____) _____-_____**

I/We understand that First Baptist Church READY Academy/Camp/Church will provide adequate adult supervision and do all in its power to prevent accident or injury. However, should an accident or injury occur, I/We understand it is my/our responsibility to provide medical coverage. I/We therefore give permission for emergency medical treatment to be administered to my child by a qualified medical personnel; during his/her duration as a student/camper at READY Academy Christian School.

Insurance Company: _____ **Policy #:** _____

Physician's Name: _____ **Physician's Telephone#: (_____) _____-_____**

I am/We are the parent(s) or legal guardian(s) of the above-mentioned minor. By signing this form, I/We release forever discharge and agree to hold harmless First Baptist Church READY Academy/Camp/Church; the pastor, officers and staff for any injury incurred as a result of participating in a First Baptist Church READY Academy/Camp/Church sponsored activity during his/her duration as a student/camper at READY Academy Christian School.

Parent/Guardian Signature _____ **Date** ____/_____/_____

FIRST BAPTIST CHURCH READY ACADEMY CHRISTIAN SCHOOL

RELEASE FORM

NAME OF STUDENT: _____ _____ _____

(Last) **(First)** **(Full Middle)**

Dear Parents:

Throughout the school year, your child/children will be participating in school events, such as field trips, school programs, Student of the Week, etc., wherein the school will take pictures, conduct live streaming, and post on school related social media sites, etc. Please respond and sign below:

Please check ONLY the appropriate box below:

☐ **YES**, READY Academy may use my child's picture(s) and/or image(s) to include but not limited to: live streamed performances, television viewing, newspaper/other print related publications, marketing, social media; school events such as: field trips, school programs, Student of the Week, and posting on school related social media sites, etc.

☐ **NO, DO NOT** use my child's picture(s) and/or image(s) to include but not limited to: live streamed performances, television viewing, newspaper/other print related publications, marketing, social media; school events such as: field trips, school programs, Student of the Week, and posting on school related social media sites, etc.

Please sign below:

Parent/Guardian Signature _____ **Date** ____/_____/_____

This "Release" is to be signed for the current school year. Thank you for your help in spreading the good news about First Baptist Church READY Academy Christian School.

FIRST BAPTIST CHURCH READY ACADEMY CHRISTIAN SCHOOL

STUDENT INFORMATION FORM

NOTE: This form is designated for students in Grades **PK3 - KINDERGARTEN.** * It can also be utilized for parents of students in all other grade levels to further elaborate on any special concerns that would be helpful in the overall instruction and/or care of your child.*

Student's Name: _____ Date of Birth: ____/____/_____
(Last) (First) (Full Middle)

Favorite Activities: _____

Favorite Toys: _____

Favorite Books: _____

Sleeping Habits: _____

Foods Liked: _____

Foods Not Liked: _____

List Allergies (Specify): _____ _____

***Note: Any concerns, needs, or diagnosis that were marked "YES" on the Medical Information Form, must be included. If needed, please include additional attachments to further elaborate. – Many Thanks!**

Fears: _____

Special Concerns and/or Needs: _____

***Other Helpful Information for Teacher Records**: _____

Names and Ages of Siblings: _____

Language spoken at home: _____